

We Keep You Cooking!™

POSITION DESCRIPTION

POSITION: Production Facility Manager
DEPARTMENT: Operations
REPORTS TO: Director of Operations

Summary:

The Renovation Center Manager will be responsible for the renovation, maintenance and tracking of our mobile and modular lease fleet and the Renovation Center. This position is also responsible for the maintenance and tracking of our inventory of restaurant and other equipment. In addition, the Renovation Center Manager will handle service and warranty calls.

Essential duties and responsibilities include the following:

- Improves the Renovation Center building so that it will be an attractive, clean and organized facility for our employees, suppliers and clients.
- Organizes the equipment and lease fleet so they are attractive to our employees, suppliers and clients
- Designs and implements an organized and efficient continuous flow for the renovation process
- Develops and implements measures of performance for the activities performed
- Designs and implements control stations for each work center that prominently display key measures of safety, quality, cost, people and performance.
- Develop and implements a plan for all the fleet units and equipment at the Renovation Center so that there will be an inventory of ready to go fleet units and equipment with a minimum number of units that have not been renovated or are work in process (WIP)
- Directs the work activities of employees in the Renovation Center.
- Assigns work, determines scheduling, and reviews results. Selects, trains and evaluates performance of staff.
- Properly maintains condition and readiness of lease fleet and restaurant equipment.
- Oversees regular inventory of fleet and equipment; Objective is to have a perpetual inventory system.
- Works with accounting to provide cost data to the Regional Sales Teams and Project Managers necessary for client proposals.
- Ensures proper quality controls are in place to ensure a high level of customer satisfaction.
- Tracks fleet and equipment condition and status.
- Receives, handles (under the direction of the Project Manager) and tracks warranty and service
- Establishes and enforces Safety practices and procedures.
- Identifies areas for cost savings and reduced capital expense.
- Utilizes Lean process and principals to reduce costs, increase efficiencies, improve safety and provide excellent customer service.
- Travels as necessary.
- Other duties as assigned.